



FOR  
GUARANTEED  
QUALITY

**GQ Ball Pen Industries Ltd.**

**ISO 9001:2000 Certified**

331/2, Tajuddin Ahmed Swarani,  
Bara Mogh Bazar, Dhaka-1217, Bangladesh  
Phone : 9344630-9  
Fax : 88-02-8317009, 8319788  
E-mail : [cs@gq-group.com](mailto:cs@gq-group.com)  
Factory : BSCIC Industrial Estate, Jessore  
Tel : (0421) 68835-9

GQ/BPIL/Share/2024

Date: 06 February 2024

**The Chairman**

Bangladesh Securities and Exchange Commission  
Securities Commission Bhaban  
E-6/C, Agargaon, Sher-e-Bangla Nagar Administrative Area  
Dhaka-1207, Bagladesh

**Subject: Material Information for review of the position of Managing Director, Chief Financial Officer, and Company Secretary of GQ Ball Pen Industries Ltd.**

Dear Sir,

This is for your kind information that the Board of Directors in its meeting held on 30th January 2024, decided that Mr. Uzzal Kumar Saha, LL.B, ACS is to be promoted to Managing Director from the Current Charge of Managing Director; Mr. Kajal Mridha, FCMA is to be promoted to Chief Financial Officer from acting Chief Financial Officer, and Mr. K.M. Ershad is promoted to Company Secretary from Current Charge of Company Secretary with effect from 6th February 2024.

There mobile numbers and email address are as under-

1. Name: Mr. Uzzal Kumar Saha, LL.B, ACS  
Managing Director  
Mobile: 01938-877012  
Email I.D: [md.gqbpil@gq-group.com](mailto:md.gqbpil@gq-group.com)
2. Name: Mr. Kajal Mridha,FCMA  
Chief Financial Officer  
Mobile: 01708-830024  
Email ID: [cfo.gqbpil@gq-group.com](mailto:cfo.gqbpil@gq-group.com)
3. Name: Mr. K.M. Ershad, Manager (Admin) & Company Secretary  
Mobile: 01708-830024  
Email ID: [cs.gqbpil@gq-group.com](mailto:cs.gqbpil@gq-group.com)

In this connection, their short BIO-Data and photos are attached for your kind information

Thanking you.

Regards,

(Salma Huq)  
Chairperson  
GQ Ball Pen Industries Ltd.

Encl: As stated

Copy to :

- 1) The CEO, Dhaka Stock Exchange PLC.
- 2) The CEO,Chittagong Stock Exchange Ltd.